

THE ULTIMATE SELLER TO-DO CHECKLIST

WHOLE HOUSE: Objectively Evaluate Every Room!
CLEAN/REPLACE AS NEEDED:
Light Switch Covers Fireplace Light Bulbs Front door Carpets Blinds Doors and Door Knobs Interior & Exterior Paint AC/Heater vents
DUST EVERYTHING!!
☐ Walls ☐ Blinds ☐ Ceilings ☐ Baseboards ☐ Windows ☐ A/C Intake Vents ☐ Ceiling Fans
MAKE IT INVITING!
☐ Rearrange furniture to maximize visual floor space ☐ Pack up all knick-knacks and figurines ☐ Prune and nurture all house plants ☐ Reduce or add house plants to a balanced number

Remove any furniture that you can live without Remove all but a few decorative books from bookshelves Pack away personal family photos to de-personalize the hom Reduce the amount of wall art to one or two items per room Add lamps to any dark spaces to brighten the room Avoid using Scented candles, sprays, and plug-in air freshnes Leave your home smelling fresh and clean with an essential o	guinin SS	ME
VING ROOMS & FAMILY ROOMS: Keep coffee tables clear Remove any ashtrays Keep furniture at a minimum Any toys should be stored out of sight Use pillows and throws to soften the space		_
NING ROOM: Bottom of Chandelier should be at min. 60" from the floor Keep dining table clear except for one nice centerpiece Remove extra chairs from the table and dining room Remove extra leaves from the table The table should seat 4 to 6 chairs max.	114	
Clear all items from kitchen countertops Clean tile grout; bleach if needed Clean the stove, oven, and microwave Clear the refrigerator of magnets, pictures, and messages Repair broken or loose corners on Formica countertops Replace burner pans on the stove if worn Keep all mops, brooms, vacuums, etc., put away. Empty the garbage before each showing Remove any pet food and water dishes before showings Organize pantry to look nice and neat Box up any dishes & cooking supplies you can live without Scrub/polish the sink to make it look like new again		

BE	EDROOMS:
000000000	Make beds daily Invest in new bedspreads if necessary (consult stager first) Clear off bedside tables, dressers, etc. Store daily necessities in drawers or closets Organize closets to be nice and neat Keep closet doors closed Keep all the floors clear and vacuum regularly Remove all wall decor, other than a tasteful piece of art Repair any holes or damage to walls
	AUNDRY:
00000	Put soap and supplies in cupboards Keep all surfaces and sink clean and empty Use high watt bulbs to make it look brighter Remove any and all clothing, dirty or clean. Keep floors cleared of clutter and mop regularly
BA	ATH:
	Clear and clean ALL surfaces Display a bottle of hand soap or a clean bar of soap Purchase new towels if necessary (consult stager first) Coordinate all linens in one or two colors Fold towels in thirds on towel rack Remove all unnecessary items out of shower stalls and tubs Clean or replace all shower curtains Clean any moldy areas in the showers and baths Replace caulking to make it look new again Take off all cloth toilet lids and keep lids closed Hide garbage cans and cleaning supplies Organize cabinets to be nice and neat
ΕX	(TERIOR:

0000000000	Look at your house objectively from your neighbor's yard Clean or repaint the front door if needed Repaint the exterior and trim if needed Replace any rotten wood on the exterior Sweep all walkways, patios, porches, and decks Pressure wash any dirty/stained concrete Re-stain deck wood as needed Wash windows, inside and out Use outdoor furniture to show use of space Outdoor drapes, pillows, and throws create an inviting retreat			
GARAGE:				
	Clean and sweep out the garage Keep storage nice and neat Repaint dirty areas Pack anything you can live without			
YARD:				
000000	Prune bushes and plants to look healthy Do not allow shrubs or plants to block windows Weed all planting areas Put down fresh mulch to restore color contrast Keep the lawn freshly mowed, edged, and fertilized Remove any dead plants Add a few flowers for a splash of color if needed			

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